

## **Style Guidelines for Contributors to the *Philippine Political Science Journal***

The *Philippine Political Science Journal (PPSJ)* is an internationally peer reviewed journal published by the Philippine Political Science Association (PPSA). It is included in the international master list of scientific journals (ISI) and the Social Sciences Citation Index. The *PPSJ* accepts manuscripts and book reviews on topics relevant to Philippine politics, government and foreign relations.

### **Articles**

Authors should submit an electronic copy to the Editor. Papers submitted must be original, unpublished work not under consideration for publication elsewhere. By submitting a manuscript, an author agrees that the PPSA retains the exclusive rights to reproduce and distribute the article.

A manuscript normally comprises between 8,000-9,000 words inclusive of references and bibliography. They should be in English, typed in double space. English or American spelling is acceptable provided usage is consistent.

### **The Peer Review Process**

All manuscripts submitted to the *PPSJ* are subjected to a double-blind peer review process with at least two anonymous reviewers, usually including one local reviewer and another international reviewer. When no clear decision about the publication of the manuscript is made by the two anonymous reviewers, a third reviewer from among the *PPSJ* Board of editors participates in the final review process.

Authors of manuscripts that are recommended for publication by the reviewers are usually given about three months to complete the revising and rewriting process.

### **The Citation System**

The *PPSJ* uses the Harvard reference system for citations. This uses the name of the author, date of publication and, following quoted material, the page reference as a key to the full bibliographical details set out in the list of References, which includes in alphabetical order by author, every work cited

in the text. Notes should be kept to a minimum and placed at the end of the article before the References. Please take note of the following citation examples:

**In-Text Citation:** (Corpuz 2002: 82)

**Bibliographic References:**

**Book:** Corpuz, Onofre D. 2002. *Saga and Triumph: The Filipino Revolution Against Spain*. Quezon City: University of the Philippines Press and Cavite Historical Society.

**Edited Book:** Paredes, Ruby (ed.) 1989. *Philippine Colonial Democracy*. Quezon City: Ateneo de Manila University Press.

**Book Chapter:** Abueva, Jose V. 1997. "Philippine Democratization and the Consolidation of Democracy since the 1986 EDSA Revolution: An Overview of the Main Issues, Trends, and Prospects." In Felipe B. Miranda (ed.) *Democratization: Philippine Perspectives*. Quezon City: University of the Philippines Press.

**Journal Article:** Nemenzo, Francisco. 1986. "A Season of Coups". *Diliman Review* 34: 5-6, November-December.

Tables and figures should not be inserted within the pages of the manuscript but should be submitted on separate sheets attached to the article. Where these tables and figures are reproduced, acknowledgement of source and copyright should be supplied. The desired position for each table or figure should be indicated in the manuscript.

Each manuscript submitted should be accompanied by an abstract of the paper of up to 300 words. In addition, a list of up to 7 key words, suitable for indexing, abstracting services and on-line searching purposes should be supplied. A brief biographical note about the author of about 100 words, including the author's email address, should also be supplied on a separate sheet.

## **Book Reviews**

Reviewers should submit an electronic copy to the Editor.

Book reviews on a single book normally range from 1,000-1200 words. Review essays of two or more related books should not exceed 2,000 words. The review must include a complete citation of the book/s and the name and institutional affiliation of the reviewer at the end of the article.

Submitted manuscripts must be prepared carefully and follow the above guidelines to facilitate review and publishing.

### ***Manuscript Submissions:***

All electronic articles in MSWord format should be submitted to any of the following:

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